



## Nottingham Business School

### Nottingham Business School Full-time Masters Scholarship Scheme 2014

Nottingham Business School will be offering a number of competitive Masters Scholarships up to the value of half the tuition fee to students who have received an offer to study on an eligible full-time Masters course starting in September 2014 or January 2015. Please check the details of this scheme and eligible courses on our website at [www.ntu.ac.uk/nbsscholarships](http://www.ntu.ac.uk/nbsscholarships).

Please complete all sections of the scholarship application form and send the required documents before the deadline.

#### Nature of the scholarship

These scholarships will be awarded to those candidates who most closely meet the criteria for the award which are provided below.

The scholarship decision will be made by an awarding committee and all decisions of that awarding committee are final. The scholarship will be available in the form of a tuition fee reduction and if you are awarded a scholarship your fee will be adjusted before enrolment.

#### Application Process

Applications must consist of a fully completed scholarship application form, which includes a statement of a maximum of 750 words which directly addresses both criteria set out below. You must also submit evidence to prove that you have achieved a 2.2 or above (or equivalent) in your undergraduate degree. This may be in the form of a degree certificate or official university transcript.

The awarding committee reserve the right to exclude from consideration any applications that include written statements which exceed the stated word limit or are incomplete.

Please return your completed scholarship application form and supporting documents to [nbs.enquiries@ntu.ac.uk](mailto:nbs.enquiries@ntu.ac.uk) as soon as possible.

#### Scholarship application deadlines

For courses starting in September 2014 the deadlines are:

- 30 April 2014 – UK, EU and International Students
- 30 June 2014 – International Students only
- 30 July 2014 – UK and EU Students only

Scholarship applications received before 4 pm GMT on 30 April will be assessed and successful applicants will be notified of their scholarship award by 21 May 2014.

Scholarship applications received from International students after 4 pm GMT on 30 April and before 4 pm GMT on 30 June will be assessed and successful applicants will be notified of their scholarship award by 21 July 2014.

Applications received from UK and EU students after 4 pm GMT on 30 April and before 4 pm GMT on 30 July will be assessed and successful applicants will be notified of their scholarship award by 20 August 2014.

For courses starting in January 2015 the deadline is 4 pm GMT on:

- 28 November 2014

Applications received before 4 pm GMT on 28 November will be assessed and successful applicants will be notified of their scholarship award by 19 December 2014.

## 1. Personal details

This is the six digit figure that begins with a 'N' and it will have been provided once you have applied for a course at NTU.

Please use the same email address that was used when you submitted your application to NTU. The email address provided will be where all scholarship correspondence is sent to.

\* Mandatory information

## 2. Personal statement

You are required to prepare a written statement (maximum 750 words) which addresses the following two criteria. You should give equal weighting and attention to both criteria.

### Criterion one

Evidence of the pursuit and achievement of excellence in personal academic performance, or, evidence of achievement of excellence within employment or other life experiences which you feel demonstrates your ability to make the most of this course.

In addressing criterion one, you should:

Give details of any relevant experience and achievements, both educational and outside education, which demonstrates how you have pursued or achieved excellence in that area. You may wish to explain how you will draw on these experiences and achievements to make a positive contribution to the course.

### Criterion two

A written statement indicating the specific ways in which you think that achieving this Master's degree will contribute to achieving your career plans.

In addressing criterion two, you should make clear:

The anticipated academic and career benefits you will expect to receive from studying this course. This should be rooted in realistic and focused career aspirations in particular roles, functions or sectors in the short- to medium- term.

The panel are looking for information and evidence which relates to directly to you and your experiences and aspirations. Please keep your response focused on these criteria.

### Guidance Notes:

The panel are looking for evidence of what you have done before and what you would like to achieve in the future. Please therefore make sure you explicitly address both criteria, and do not just 'cut and paste' from your application personal statement. Please note the panel do not take financial hardship into account, and you should not make reference to your own financial circumstances.

### Personal statement:

(please address the criteria above below, please remember there is a word limit of 750 words)

Personal statement continued

## Personal statement continued

### 3. Checklist

Please check the following before submitting your application:

- Please ensure you have received an offer to study on one of the eligible Masters courses.
- Please ensure you have provided the same email address which you used when applying for your course.
- Please ensure that you have read and understood the terms and conditions.
- Please ensure you have included all of the mandatory information including your 'N' number.
- Please ensure that you have read and understood the personal statement criteria.
- Please ensure that you have completed section one of the application form.
- Please ensure you have completed criterion one and criterion two of section two.
- Please ensure you have provided evidence that you have achieved a 2.2 or above (or equivalent) in your undergraduate degree by attaching a copy of your degree certificate or official university transcripts.
- Please make sure that you are specific, clear and have carefully proofread your application.

Please return your completed scholarship application form and supporting documents to [nbs.enquiries@ntu.ac.uk](mailto:nbs.enquiries@ntu.ac.uk) as soon as possible.

### 4. Have you applied for any other NTU scholarship?

If yes, please name the scholarship you have applied for here:

## 5. Terms and conditions – IMPORTANT

Please read the Nottingham Business School scholarships terms and conditions and sign below:

I confirm that the details given in this scholarship application are accurate, and I have read and understand the terms and conditions of Nottingham Business School Masters scholarship scheme.

Signed:

Date:

### Nottingham Business School scholarship scheme terms and conditions

1. Applicants are only eligible for consideration of a scholarship award if they have been offered a place on an eligible postgraduate course, please check the list of eligible courses at [www.ntu.ac.uk/NBSscholarships](http://www.ntu.ac.uk/NBSscholarships). Please Note: NTIC progression students are not eligible to apply for a scholarship. Please check our website for details of funding for NTIC students at [www.ntu.ac.uk/ntic](http://www.ntu.ac.uk/ntic).
2. Students who are sponsored by their employers (full / part) are not eligible to apply for this scholarship award.
3. There are two scholarship application deadlines for International Students and two scholarship application deadlines for Home and EU students. These are:
  - First deadline for **Home, EU and International students**: 4 pm GMT 30 April 2014
  - Second deadline for **International students**: 4 pm GMT 30 June 2014
  - Second deadline for **Home and EU students**: 4 pm GMT 30 July 2014.
4. If your application is submitted after the first deadline and before the second deadline, your scholarship application will be considered after the second deadline. Applications received after the second deadline dates will not be considered.
5. For consideration of a scholarship award, applicants must have achieved an undergraduate degree equivalent to a UK undergraduate honours degree (minimum 2:2) and must provide a copy of their degree certificate or official university transcripts as evidence of this qualification.
6. Scholarships of up to a maximum of half the tuition fee are available.
7. The scholarship will be available in the form of a tuition fee reduction. If you are awarded a scholarship your fee will be adjusted before enrolment. If you are a part-time student your fee will be adjusted proportionally at the start of each academic year.
8. If you are awarded any other scholarship, bursary and / or fee reduction from the University, the maximum amount awarded will not exceed more than half the tuition fee.
9. The scholarship is not transferable and will not be awarded if you choose to defer your entry to a different start date or if you choose to transfer to a different course at the University.
10. Applicants will be informed of whether they have (or have not) been awarded a scholarship (with the value of the scholarship award if they have been awarded) within three weeks of the application deadline dates.
11. The scholarship will only be awarded once an applicant accepts and meets the conditions of their offer and are eligible to enrol on the postgraduate course.
12. Scholarships are competitive and selection is based on academic attainment and the outlined selection criteria. It is, therefore, of great importance that you submit your academic documents with your application, that you give your personal statement careful thought and preparation and you refer to the criteria provided.
13. The University's decision in all matters relating to the scholarship is final.
14. If your scholarship application is successful, you may be asked to appear in online and / or printed University marketing materials. This may involve providing a student profile and a photograph which may be used to promote the University's scholarship schemes and postgraduate courses.

### Nottingham Business School

Scholarship Applications  
BLSS Marketing  
Newton building  
Burton Street  
Nottingham  
NG1 4BU

**Tel:** +44 (0)115 848 4460

**Email:** [nbs.enquiries@ntu.ac.uk](mailto:nbs.enquiries@ntu.ac.uk)

**[www.ntu.ac.uk/nbs](http://www.ntu.ac.uk/nbs)**