

Nottingham Trent University

2012 Entry National Scholarships scheme for full-time undergraduates Terms and conditions for academic year 2017/18

1. Introduction

- 1.1. These terms and conditions apply only to those who joined the Nottingham Trent University (NTU) in the 2012/13 academic year.
- 1.2. The National Scholarship provides financial support by reducing the amount of tuition fees payable by the Scholarship recipient (often referred to as a fee reduction or fee waiver).
- 1.3. Recipients of the 2012 Entry National Scholarship receive a reduction of £3000 in the annual tuition fee payable for their course at NTU as follows:

Course type	Maximum Scholarship entitlement
Full-time 2-year Foundation Degree courses	2 years
Full-time 3-year undergraduate Degree courses and those which also have a sandwich or placement year	3 years
Full-time 4-year undergraduate taught-degree courses	4 years

- 1.4. No National Scholarship is awarded (i.e. no tuition fee reduction shall apply) for any year in which the tuition fee payable by the student is less than the full tuition fee for that course in that year. Examples include sandwich placement years (in which no tuition fee is payable) and repeat years in which the student repeats only part of the previous year's study and for which the University charges only a proportion of the full year's tuition fee.

2. Eligibility Criteria

- 2.1. In order to be considered for a National Scholarship a student must:

<ul style="list-style-type: none">• Have been enrolled as a new entrant in 2012/13 on a full-time undergraduate degree or full-time Foundation degree course at NTU, AND
<ul style="list-style-type: none">• Have been paying, whether directly or by Fee Loan, the full 2012/13 tuition fee for their course (£8,500 for full degree or £6,500 for Foundation degree), AND
<ul style="list-style-type: none">• Have been in receipt of the maximum means-tested maintenance grant* from their national Student Finance Service or the maximum Special Support Grant in 2012/13, AND

- Have had a household income level (as assessed by their national Student Finance Service) of £25,000 or less in 2012/13.

* Known as a "Students' Outside Scotland Bursary" for Scottish students

- 2.2. NTU had 568 National Scholarships to allocate during the 2012/2013 academic year and these were awarded to those with the lowest household income (as assessed by Student Finance England) once a student's eligibility in 2.1 had been established.
- 2.3. For avoidance of doubt, a student who is receiving a National Scholarship cannot, in that same academic year, receive a NTU Scholarship (details of which are covered separately.)
- 2.4. A student whose tuition fees are being paid (in part or in full) by their employer or other formal sponsoring organisation is not eligible to receive a National Scholarship.
- 2.5. A student who is assessed as not being eligible to receive a National Scholarship in the first year of his/her course will not be eligible to receive a National Scholarship in any subsequent year of study on that course, irrespective of any subsequent change in his/her circumstances which might then be perceived as satisfying the eligibility assessment criteria.

3. Application process and notification of National Scholarship entitlement

- 3.1. Application for a National Scholarship is made automatically as part of the student's application for financial support from Student Finance England. There is no other route for National Scholarship applications.
- 3.2. Information gathered via that application process is provided (subject to the applicant's consent) to the University to allow eligibility for a National Scholarship to be considered. It is, therefore, essential that the applicant grants consent to share the relevant data with the University, otherwise eligibility for a Scholarship cannot be assessed.

4. Assessment timings

- 4.1. Eligibility for the National Scholarship can only be assessed when the University has received final confirmation from Student Finance England that his/her eligibility for financial support has been established and all required evidence verified. Eligibility for the National Scholarship cannot be assessed when there is any outstanding element to a student's Student Finance application.
- 4.2. Formal assessment by NTU of a student's eligibility for a National Scholarship in the 2012/2013 academic year took place during September 2012. All students whose eligibility for financial support has been received by NTU (see 4.1) by 31 August 2012 were considered for a National Scholarship. A limited number of scholarships were held back for consideration after this date in cases where circumstances beyond the student's control or influence prevented their financial

support information being received by NTU by 31 August (e.g. applicants obtaining a place through Clearing). All National Scholarships were allocated by 31 December 2012. Once the assessment of eligibility has taken place there was no right for a student to seek later reassessment irrespective of any subsequent change in his/her personal circumstances.

5. **Retrospective adjustments**

5.1. As a general principle, a student who has been assessed by NTU as eligible to receive an National Scholarship in 2012/13 for the first year of his/her course will not be subject to reassessment of financial eligibility in subsequent years of that course, and will thus be automatically eligible to receive an National Scholarship in subsequent years of his/her course in accordance with the criteria specified at 1.2 above.

5.2. However, the University reserves the right to review and (at its sole discretion) revise or revoke the award of an National Scholarship if:

- after commencing his/her course the student is retrospectively classified by Student Finance England as being subject to the fee and funding support levels applicable to pre-2012/13 entrants, OR
- the initial assessment confirming eligibility for a National Scholarship was made on the basis of information which was false or materially incorrect at the time of that assessment and thus had the effect of erroneously securing an National Scholarship for the student, OR
- after commencing the course the student is offered and accepts payment of their tuition fees (whether in full or in part) by an external sponsor, OR
- the student changes to another course at the University, OR
- the student changes his/her mode of study to one which would not then meet the National Scholarship eligibility criteria specified at 2 above, OR
- the student suspends or defers his/her studies (with the approval of the University and in accordance with the relevant University procedures) part way through a year for which a National Scholarship had been granted to the student, OR
- the student's studies are terminated (by the student or the University) part way through an academic year for which a National Scholarship had been granted to the student.

5.3. In each such case, the University shall be entitled to revise or revoke a Scholarship from the year in which the event which triggered the revision/revocation took place. Accordingly, the University shall have the right to make any retrospective adjustment to the student's fee liability that may become necessary as a result.

- 5.4. In the event of termination of a student's studies part-way through an academic year, any resulting partial Scholarship entitlement for that year shall be calculated on a pro rata basis in accordance with calculation of tuition fee payable under the University's policy on Tuition Fee Refunds, except where such calculation would result in a cash refund to the student in which case the maximum permitted benefit to the student shall be to reduce to zero the student's tuition fee liability for that year.

6. Timing of fee reductions resulting from award of National Scholarships

- 6.1. In making any application for a tuition fee loan from Student Finance England, students must not assume entitlement to a National Scholarship and should make their application for any tuition fee loan on the basis that that they are liable for payment of the full tuition fee for their course.
- 6.2. If a National Scholarship is awarded, the student will be notified and the Student Loans Company (SLC) will also be advised of the resulting change in the tuition fee payable by the student. The SLC will then make any necessary adjustment to the value of the student's associated tuition fee loan.

7. Miscellaneous provisions

- 7.1. Students are obliged to inform the University immediately of any change in their circumstances (including but not limited to those listed in these terms and conditions) which may affect their entitlement to receive a Scholarship. In the event of failure by a student to notify the University promptly of any such changes, the University will be entitled to recover or adjust (as appropriate) any associated Scholarship or benefit.
- 7.2. The University shall also be entitled to recover or adjust any National Scholarship benefit given in error.