

Nottingham Trent University

2015 Entry Undergraduate NTU Bursaries Scheme Terms and Conditions for academic year 2017/18

1. Introduction

- 1.1 Nottingham Trent University offers financial support, in the form of non-repayable bursaries, to full-time undergraduate students who meet the eligibility criteria specified below.
- 1.2 These terms and conditions apply only to those joining The Nottingham Trent University in 2015/16 academic year.
- 1.3 This support is given in the form of bursaries, which are cash awards. These are additional to the maintenance grant and loan that students receive as part of the national student finance package.
- 1.4 Once assessed as eligible for the NTU Bursary, recipients will receive a cash payment of £1000 for the current and each subsequent year of their course subject to these terms and conditions, providing that in each year they are fully enrolled and in full time attendance and eligible for a tuition fee loan from their respective student finance body.
- 1.5 The NTU Bursary is awarded by the University to all those who meet the eligibility criteria in section 2 below. Please note that bursaries will not be backdated to cover any years prior to eligibility criteria being met.

2. Eligibility Criteria

- 2.1 In order to be considered for a 2015 Entry NTU Bursary in 2017/18 a student must either have received the NTU Bursary in 2015/16 or meet the following criteria:
 - Have been enrolled as a new entrant in 2015/16 on a full-time undergraduate degree or full-time Foundation degree course at NTU and be continuing their studies on an eligible course in 2017/18 AND
 - Be paying, whether directly or by fee loan, the full new style 2015/16 entry home undergraduate tuition fee for their course AND
 - Be eligible to receive a tuition fee loan and a maintenance loan from their national student finance service* AND
 - Have a household income level (as assessed by their national student finance service) of £30,000 or less.

*(i.e. Student Finance England, Student Finance Wales, Student Finance NI and SAAS)

3. Application process and notification of NTU Bursary entitlement

- 3.1 Application for a NTU Bursary is made automatically as part of the student's application for financial support from his/her national student finance service (i.e. Student Finance England or its counterparts in Scotland, Northern Ireland or Wales) There is no other route for NTU Bursary applications.
- 3.2 Information gathered via that application process is provided (subject to the applicants consent) to the University to allow eligibility for a NTU Bursary to be considered. It is, therefore, essential that the applicant grants consent to share the relevant data with the University, otherwise eligibility for a Bursary cannot be assessed.

4. Assessment timings

- 4.1 Eligibility for the NTU Bursary can only be assessed when the University has received final confirmation from the student's national student finance service that his/her eligibility for financial support has been established and all required evidence verified.
- 4.2 Eligibility for the NTU Bursary cannot be assessed when there is any outstanding element to a student's student finance application.
- 4.3 Formal assessment of a student's eligibility for a NTU Bursary in the 2017/18 academic year can take place at any time up to 31 July 2018, subject to the timing of the student's application to his/her national student finance service and the transmission of necessary information from that service to the University.
- 4.4. Once the assessment of eligibility has taken place there will be no right for a student to seek later reassessment for a payment in the 2017/18 academic year, irrespective of any subsequent change in his/her circumstances.
- 4.5 If however, a student's eligibility for the NTU Bursary is established at any point after 31 July 2018, the student will be regarded as eligible for an NTU Bursary from that point onwards and will receive the bursary in subsequent academic years, subject to the terms and conditions of payment.

5. Payment of the £1000 cash award

- 5.1 The overall amount of NTU Bursary payable to a student for an academic year will be split into three instalments, (6 December 2017 £200, 14 February 2018 £400 and 25 April 2018 £400).
- 5.2 The NTU Bursary will be paid directly into the student's bank account. It will be made by the SLC, on behalf of the University, using the account details supplied by the student to the Student Loans Company.

6. Payments in subsequent years

- 6.1 A student who has been assessed as eligible to receive a NTU Bursary in 2015/16, 2016/17 or 2017/18 will not be subject to financial reassessment in subsequent years of study, if applicable.
- 6.2. A student will therefore remain eligible to receive a NTU Bursary for the remaining full fee paying years of study, subject to their continued full-time attendance on the course and eligibility for the tuition fee loan.
- 6.3 Students will not receive the NTU Bursary during any year-long work placement as part of a sandwich degree.

7. Retrospective adjustments

- 7.1 A student who has been assessed as eligible to receive a NTU Bursary in 2015/16, 2016/17 or 2017/18 will not be subject to financial reassessment. Students will continue to receive the NTU Bursary in line with 6 above.
- 7.2 However, the University reserves the right to review and (at its sole discretion) revise or revoke the award of an NTU Bursary if:
 - After commencing his/her course the student is retrospectively classified by their national student finance service as being subject to the fee and funding support levels applicable to pre 2012/13 entrants OR
 - The initial assessment confirming eligibility for the NTU Bursary was made on the basis of information which was false or materially incorrect at the time of that assessment and thus had the effect of erroneously securing an NTU Bursary for the student OR
 - The student changes his/her mode of study to one which would not then meet the NTU Bursary eligibility criteria specified at 2 above OR
 - The student suspends or defers his/her studies (with the approval of the University and in accordance with the relevant University

procedures) part way through a year for which a NTU Bursary had been granted to the student OR

- The student's studies are terminated (by the student or the University) part way through an academic year for which a NTU Bursary had been granted to the student

In each such case, the University shall be entitled to revise or revoke a Bursary from the year in which the event which triggered the revision/revocation took place.

- 7.3 In the event of termination of a student's studies part way through an academic year, eligibility for the NTU Bursary will be terminated on the date of withdrawal and no further bursary payments will be released.

8. Miscellaneous provisions

- 8.1 Students are obliged to inform the University immediately of any change in their circumstances (including but not limited to those in these terms and conditions) which may affect their entitlement to receive a Bursary. In the event of a failure by the student to notify the University promptly of any such changes, the University will be entitled to recover or adjust (as appropriate) any associated Bursary cash payment.
- 8.2 The University shall also be entitled to recover or adjust any NTU Bursary benefit given in error.