

## Nottingham Trent University

### 2013 Entry NTU Scholarships scheme for full-time undergraduates Terms and conditions for academic year 2018/19

#### Introduction

- 1.1. These terms and conditions apply only to those who joined the Nottingham Trent University (NTU) in the 2013/14 academic year.
- 1.2. The Nottingham Trent University (NTU) Scholarship provides financial support by reducing the amount of tuition fees payable by the Scholarship recipient (often referred to as a fee reduction or fee waiver).
- 1.3. Recipients of the 2013 Entry NTU Scholarship receive a reduction of £1,400 in the annual tuition fee payable for their course at NTU as follows:

<b>Course type</b>	<b>Maximum Scholarship entitlement</b>
Full-time 2-year Foundation Degree courses	2 years
Full-time 3-year undergraduate Degree courses and those which also have a sandwich or placement year	3 years
Full-time 4-year undergraduate taught-degree courses	4 years

- 1.4. No NTU Scholarship is awarded (i.e. no tuition fee reduction shall apply) for any year in which the tuition fee payable by the student is less than the full tuition fee for that course in that year. Examples include sandwich placement years (in which no tuition fee is payable) and repeat years in which the student repeats only part of the previous year's study and for which the University charges only a proportion of the full year's tuition fee.

#### 2. Eligibility Criteria

- 2.1. In order to be considered for an NTU Scholarship a student must:

<ul style="list-style-type: none"><li>• Have been enrolled as a new entrant in 2013/14 on a full-time undergraduate degree or full-time Foundation degree course at NTU, AND</li></ul>
<ul style="list-style-type: none"><li>• Have been paying, whether directly or by Fee Loan, the full 2013/14 tuition fee for their course (£8,750 for full degree or £6,500 for Foundation degree), AND</li></ul>
<ul style="list-style-type: none"><li>• Have been in receipt of the maximum means-tested maintenance grant* from their national Student Finance Service or the maximum Special Support Grant in 2013/14, AND</li></ul>
<ul style="list-style-type: none"><li>• Have had a household income level (as assessed by their national Student</li></ul>

Finance Service) of £25,000 or less in 2013/14.

*\* Known as a "Students' Outside Scotland Bursary" for Scottish students*

- 2.2. For avoidance of doubt, a student cannot receive an NTU Scholarship if he/she is, in that same academic year, receiving a National Scholarship (details of which are covered separately).
- 2.3. A student whose tuition fees are being paid (in part or in full) by their employer or other formal sponsoring organisation is not eligible to receive an NTU Scholarship.
- 2.4. A student who is assessed as not being eligible to receive a NTU Scholarship in the first year of his/her course will not be eligible to receive an NTU Scholarship in any subsequent year of study on that course, irrespective of any subsequent change in his/her circumstances which might then be perceived as satisfying the eligibility assessment criteria.

### **3. Application process and notification of NTU Scholarship entitlement**

- 3.1. Application for an NTU Scholarship is made automatically as part of the student's application for financial support from his/her national Student Finance Service (i.e. Student Finance England or its counterparts in Scotland and Northern Ireland). There is no other route for NTU Scholarship applications.
- 3.2. Information gathered via that application process is provided (subject to the applicant's consent) to the University to allow eligibility for an NTU Scholarship to be considered. It is, therefore, essential that the applicant grants consent to share the relevant data with the University, otherwise eligibility for a Scholarship cannot be assessed.

### **4. Assessment timings**

- 4.1. Eligibility for the NTU Scholarship can only be assessed when the University has received final confirmation from the student's national Student Finance Service that his/her eligibility for financial support has been established and all required evidence verified. Eligibility for the NTU Scholarship cannot be assessed when there is any outstanding element to a student's Student Finance application.
- 4.2. Formal assessment of a student's eligibility for an NTU Scholarship in the 2013/14 academic year took place at any time up to 31 July 2014, subject to the timing of the student's application to his/her national Student Finance Service and the transmission of necessary information from that Service to the University. Once the assessment of eligibility has taken place there will be no right for a student to seek later reassessment irrespective of any subsequent change in his/her personal circumstances.

### **5. Retrospective adjustments**

- 5.1. As a general principle, a student who has been assessed by NTU as eligible to receive an NTU Scholarship in 2013/14 for the first year of his/her course will not be subject to reassessment of financial eligibility in subsequent years of that

course, and will thus be automatically eligible to receive an NTU Scholarship in subsequent years of his/her course in accordance with the criteria specified at 1.3 above.

5.2. However, the University reserves the right to review and (at its sole discretion) revise or revoke the award of an NTU Scholarship if:

- after commencing his/her course the student is retrospectively classified by their national Student Finance Service as being subject to the fee and funding support levels applicable to pre-2012/13 entrants, OR
- the initial assessment confirming eligibility for NTU Scholarship was made on the basis of information which was false or materially incorrect at the time of that assessment and thus had the effect of erroneously securing an NTU Scholarship for the student, OR
- after commencing the course the student is offered and accepts payment of their tuition fees (whether in full or in part) by an external sponsor, OR
- the student changes to another course at the University, OR
- the student changes his/her mode of study to one which would not then meet the NTU Scholarship eligibility criteria specified at 2 above, OR
- the student suspends or defers his/her studies (with the approval of the University and in accordance with the relevant University procedures) part way through a year for which an NTU Scholarship had been granted to the student, OR
- the student's studies are terminated (by the student or the University) part way through an academic year for which an NTU Scholarship had been granted to the student.
- In each such case, the University shall be entitled to revise or revoke a Scholarship from the year in which the event which triggered the revision/revocation took place. Accordingly, the University shall have the right to make any retrospective adjustment to the student's fee liability that may become necessary as a result.

5.3. In the event of termination of a student's studies part-way through an academic year, any resulting partial Scholarship entitlement for that year shall be calculated on a pro rata basis in accordance with calculation of tuition fee payable under the University's policy on Tuition Fee Refunds, except where such calculation would result in a cash refund to the student in which case the maximum permitted benefit to the student shall be to reduce to zero the student's tuition fee liability for that year.

## **6. Timing of fee reductions resulting from award of NTU Scholarships**

- 6.1. In making any application for a tuition fee loan from their national Student Finance Service, students must not assume entitlement to an NTU Scholarship and should make their application for any tuition fee loan on the basis that that they are liable for payment of the full tuition fee for their course.
- 6.2. If an NTU Scholarship is awarded, the student will be notified and the Student Loans Company (SLC) will also be advised of the resulting change in the tuition fee payable by the student. The SLC will then make any necessary adjustment to the value of the student's associated tuition fee loan.

## **7. Miscellaneous provisions**

- 7.1. Students are obliged to inform the University immediately of any change in their circumstances (including but not limited to those listed in these terms and conditions) which may affect their entitlement to receive a Scholarship. In the event of failure by a student to notify the University promptly of any such changes, the University will be entitled to recover or adjust (as appropriate) any associated Scholarship or benefit.
- 7.2. The University shall also be entitled to recover or adjust any NTU Scholarship benefit given in error.