

Computer services

while you wait

Digital black and white and colour printing direct from your CD, USB, memory card or email.

Supported software:

- Adobe: Acrobat, Illustrator, InDesign, Photoshop
- Autodesk: AutoCAD
- Microsoft: Excel, Powerpoint, Project, Publisher, Word

CD burning	50p
Blank CD	75p

Laminating

Enhance your work and extend the life of your document by protecting it from dirt, grease and damage.

while you wait

A4	85p
A3	£1.70

Guillotining*

while you wait

Cutting jobs 35p per cut



NTUPrintShop

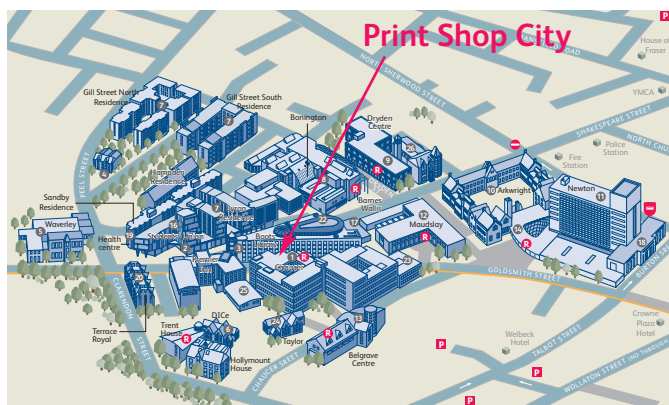
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Where to find us...

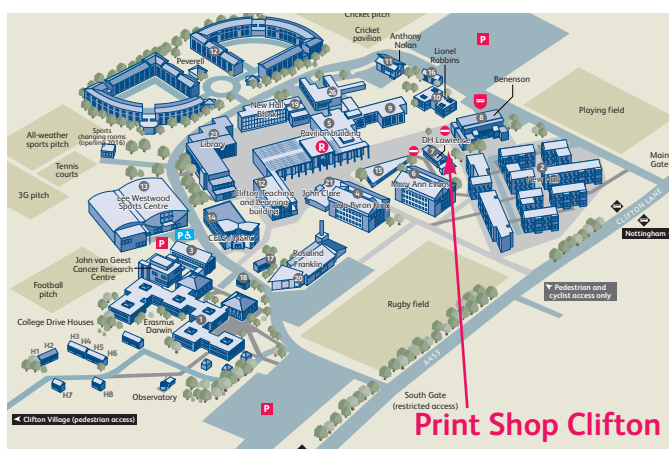
City site:

Room 008
Chaucer (by the NTU tram stop)
Tel: 0115 848 2545
Email: ITS.PrintServicesCity@ntu.ac.uk



Clifton campus:

Room 006
DH Lawrence (next to The Point)
Tel: 0115 848 3102
Email: ITS.PrintServicesClifton@ntu.ac.uk



3086/09/15

NOTTINGHAM
TRENT UNIVERSITY

Print Shop

Student print services 2015-16:

while you wait
service

- Black and white copying and printing
- Colour copying and printing
- Black and white plan printing
- Large format colour printing
- Binding and finishing
- Laminating
- Scanning

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www.ntu.ac.uk/printshop

www.facebook.com/ntuprintshop

Opening hours:

Monday – Thursday 8.30 am – 4.50 pm

Friday 8.30 am – 4.20 pm

Price list...

While you wait service

High quality digital black and white, colour copying and printing

while you wait

Black and white	A4	A3
80gsm	5p	10p
100gsm white	10p	20p
160gsm matt	15p	30p
170gsm gloss	15p	30p
250gsm B/W matt	30p	60p
250gsm B/W silk / gloss	30p	60p
300gsm matt	35p	70p
Acetate	45p	90p
Tracing paper	35p	70p

Colour	A4	A3
100gsm semi-gloss	30p	60p
160gsm matt	40p	80p
170gsm gloss	40p	80p
250gsm matt	50p	£1.00
250gsm silk / gloss	50p	£1.00
300gsm matt	55p	£1.10
Acetate	70p	£1.40
Tracing paper	60p	£1.20

The cost of double-sided prints is the full price of one side, plus the 100gsm price of side two. For example, an A4 silk / gloss double-sided print would cost 80p (50p + 30p).

Large format black and white digital copying and printing*

	Paper	Tracing paper
A2	95p	£1.90
A1	£1.40	£2.80
A0	£2.20	£4.40

We can do enlargements and reductions 25% – 400%.

Binding service

(price includes acetate front and card back cover)

while you wait

	A4	A3 (short side)
Plastic comb from	£3	£4
Clear coil from	£3	£4
Wire from	£3	£4
Unibind (heat binding) from	£3	N/A
VIP window hardback binding (Special offer while stocks last)	£3.50	N/A
*Metal channel binding (landscape and portrait) from	£3	N/A
Hardback wire binding from	£5	N/A
*Hardback wire photo book binding from	£10	N/A
*Hardback photo book binding from (White only, landscape and portrait)	£15	£25

Hardback book binding

With gold or silver blocked lettering to front and spine

1st copy from £30, 2nd (identical) copy from £15

The standard turnaround time is four working days. An express same day or next working day turnaround may be available subject to an additional cost and availability – please ask for more details.

Scanning services

Full-colour high-resolution scans, to email or USB drives.

while you wait

A4 / A3 in B/W or colour

One to ten, 25p each
Ten plus, 10p each

	Black and White	Colour
*A2	£1	£2.50
*A1	£1	£2.50
*A0	£1	£2.50

High quality large format inkjet colour printing

satin, matt* and gloss* – up to 260gsm paper

while you wait

A2	£4
A1	£8
A0	£16

Preparation for printing...

Please save your files as PDFs or flattened JPEGs. This helps to reduce waiting times.

Please note that although these are while you wait services, longer waiting times are to be expected during peak periods.

Credit cards / debit cards can be used for transactions of £3 or over.

*Not available at Clifton campus.