

Your library



Accessing Your British Library Document

One-off registration process:

- Click the link in the email you receive from British Library
 - Click Register for On Demand
 - Click Register
 - Complete the form, and accept the terms and conditions.
-
- Check your email for a message from Registrationnoreply@bl.ac.uk
 - Click the link to activate your account
 - Complete the form with your contact details, and accept the terms and conditions
 - Click Finish.
 - You will be taken to the BLOD (BL On Demand website, but please note that you cannot access your document from here. Your first access will always be through the link on an email from the British Library)
-
- Check your email for confirmation of your registration
 - It can take around 10 minutes from receipt of the email before your document is ready to open

Already registered?

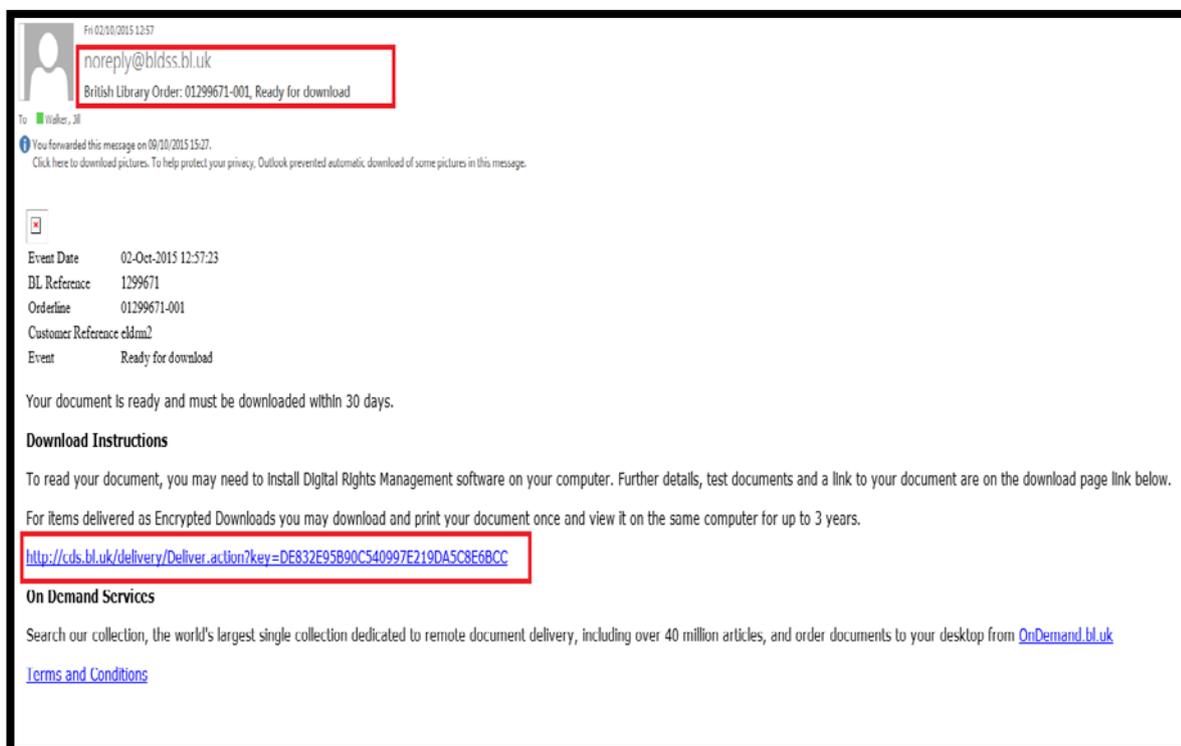
- Go back to your original email
- Enter your username or email address
- Click the download box
- Enter your username and password
- Read the popup: Choose '**NO**' for a public computer, or '**YES**' if on a private computer or mobile device

See more detailed guides to [registration](#), [opening your BL on Demand document](#) and [accessing your BLOD document on an iPad](#):

How to register for British Library On Demand LiveCycle Documents

**NB Following the process on this sheet will not give instant access to your document. You may need to wait for 10-15 for your registration to go through. For this reason, we would advise you to register ahead of receiving your first document if possible.*

When the British Library supplies your electronic document they will send you an email which contains a link:



Click on the link in the email. If this is the first time accessing a British Library On Demand Lifecycle document you will need to complete the registration process:

Registration Process

On Demand LiveCycle Digital Rights Management

Encrypted Document Download Delivery

On Demand encryption technology is not certified for use on Apple mobile devices using Google Chrome. We recommend that you use the default browser (Safari) to download your document. Other browsers may work.

If your browser has a built in PDF viewer, e.g. Google Chrome, you will need to disable it before you can read documents. If you are using Google Chrome as your browser, to do this, type `chrome://plugins` in the address bar, then scroll down to Chrome PDF viewer and click on disable. Alternatively you could use a different browser such as IE or Firefox.

To download your document, please enter your On Demand username or email address and click the download button below. Please ensure that you have registered for On Demand if you have not done so already.

You can register by clicking the link below

- [Register for On Demand](#)

On Demand username/email address:

[Click to download your document](#)

PLEASE NOTE: In Adobe Reader you will be asked to enter your username and password.
[Forgotten username or password?](#)

To view British Library LiveCycle DRM documents, you need to install Adobe Reader X or later.

To view and download test documents, please click the test document image below.

Get ADOBE READER

Click on the Register for On Demand link. (If you are not sure if you have registered or not still click on the link as you will get the chance to check this on the next page).

MY ACCOUNT

bl.uk > My Account registration

How to register for the British Library On Demand

Already have a British Library Online Account?

If you already have an [Online Account](#) enter your username and password and click Continue.

Username *

Password *

[Forgotten username](#)
[Forgotten password](#)

[Continue](#)

Don't have a British Library Online Account yet?

You will need to follow the steps below to use the British Library On Demand

Please note: Registration is currently required even if you are already a holder of a British Library Reader Pass. [Why?](#)

Step 1: Register for a British Library Online Account
Step 2: Confirm your email address
Step 3: Customise how you want to use the British Library On Demand

[Register](#)

[Need help?](#)

[Back to top](#)

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Click on register to begin the registration process. (If you think you already have a username and password but have forgotten these complete the top half of the section.)

bl.uk > My Account registration > Personal & security details

Enter personal & security details

Fields marked with a * are mandatory

Personal details

Title *

First name *

Last name *

Country *

Postcode

Date of birth

Email address *

Re-enter email address *

Security details

Username *

Password *

Confirm password *

Secret question *

Secret answer *

Terms & Conditions

Accept The British Library Online Account [Terms & Conditions](#) *

Please tick the box if you would like to find out about our latest events, services and offers and how you can support the British Library.

Please tick the box if you are happy for us to transfer your contact details to our carefully chosen partners so that they may contact you with details of their events and promotions.

Complete all the details which are marked with * and tick to agree to the terms and conditions. Then click on register (you only have to tick the items in the grey box if you want these additional offers). You will then see the following page.

Please note that whatever email address you use to register here, your documents will always be sent to your NTU email address.

BRITISH LIBRARY **MY ACCOUNT**

bl.uk > My Account registration > Activate your Online Account

Activate your online account

Thank you for registering for a British Library Online Account.

Your account number is: 1276129

An email has been sent to the email address you supplied. Please click on the link in the email to activate your account.

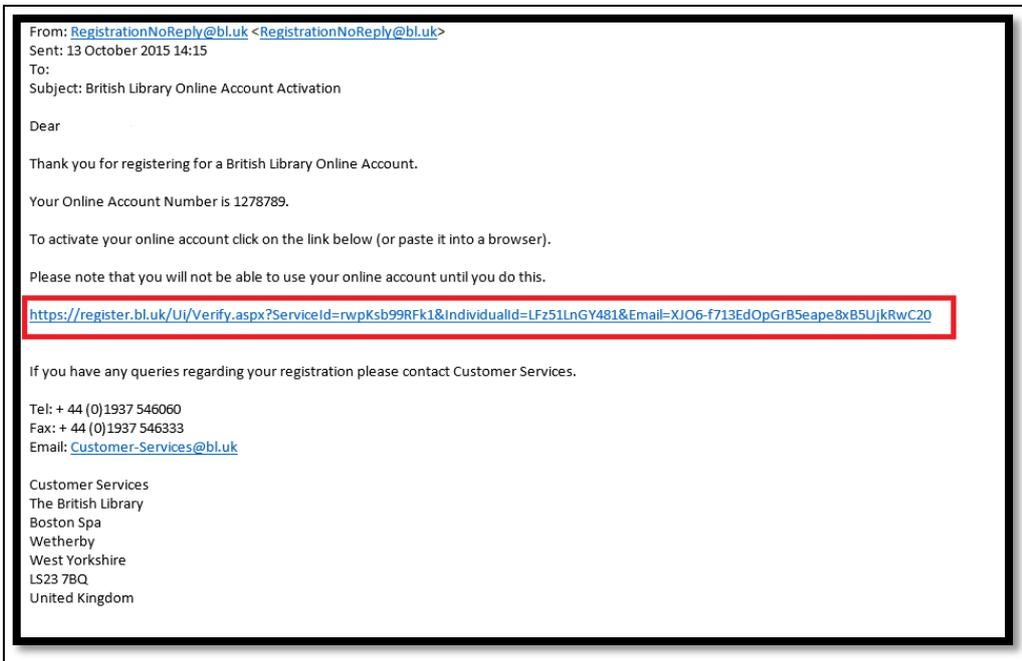
Please note that you will not be able to use your account until you do this.

You can request another account activation email, a reminder of your username or change your password using [My Account](#) or contact Customer Services +44 (0)1937 546060 quoting your username or account number.

[Need help?](#)

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Check back on your email inbox and you should see the following message from RegistrationNoReply@bl.uk, which contains another link:



Click on this link to complete the final registration step:

Customise your contact details and additional information

Fields marked with a * are mandatory

The British Library collects additional information to help ensure we deliver the right services to our different audiences. Please see our [Privacy policy](#) for further information.

Contact Address

UK Postcode

Address Line 1 *
Address Line 2
Address Line 3
Town or City *
County or State
Province or Region
Postcode/Zip Code *
Country *

Delivery Address

Is your delivery address the same as your contact address? Yes No

Contact Numbers

At least one contact number is required *

Home Number [Help](#)
Mobile Number [Help](#)
Work Number [Help](#)

Additional Information

Job Function
Sector
How did you hear about On Demand?

Again complete all the parts marked with an *. Then click on Next.

To complete registration tick the terms and conditions box and click on finish. You should then see confirmation that registration is complete and you will also receive an email confirmation successful registration as well.

LIBRARY BRITISH

On Demand

bl.uk > On Demand registration

Accept On Demand terms and conditions

You must agree to these [terms and conditions](#).

I accept the conditions of British Library On Demand

[Previous](#) [Finish](#)

[Need help?](#)

[Back to top](#)

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From: RegistrationNoReply@bl.uk <RegistrationNoReply@bl.uk>
 Sent: 13 October 2015 14:18
 To:
 Subject: British Library Service Registration Complete

Dear

Thank you for registering for the British Library On Demand.
 You can access it here <https://OnDemand.bl.uk>.

If you work for or are studying at an organisation who has an existing Business Account with On Demand and you want to be associated with that account, you will need to forward this email to the nominated administrator of the account (usually the information specialist/librarian) requesting permission to do so. If you have any queries regarding association to a Business Account, please contact your account Administrator in the first instance. Your online account number is 1278789.

Please do not reply to this email as this email address is not monitored.

If you have any queries regarding your registration please contact Customer Services.

Tel: + 44 (0)1937 546060
 Fax: + 44 (0)1937 546333
 Email: Customer-Services@bl.uk

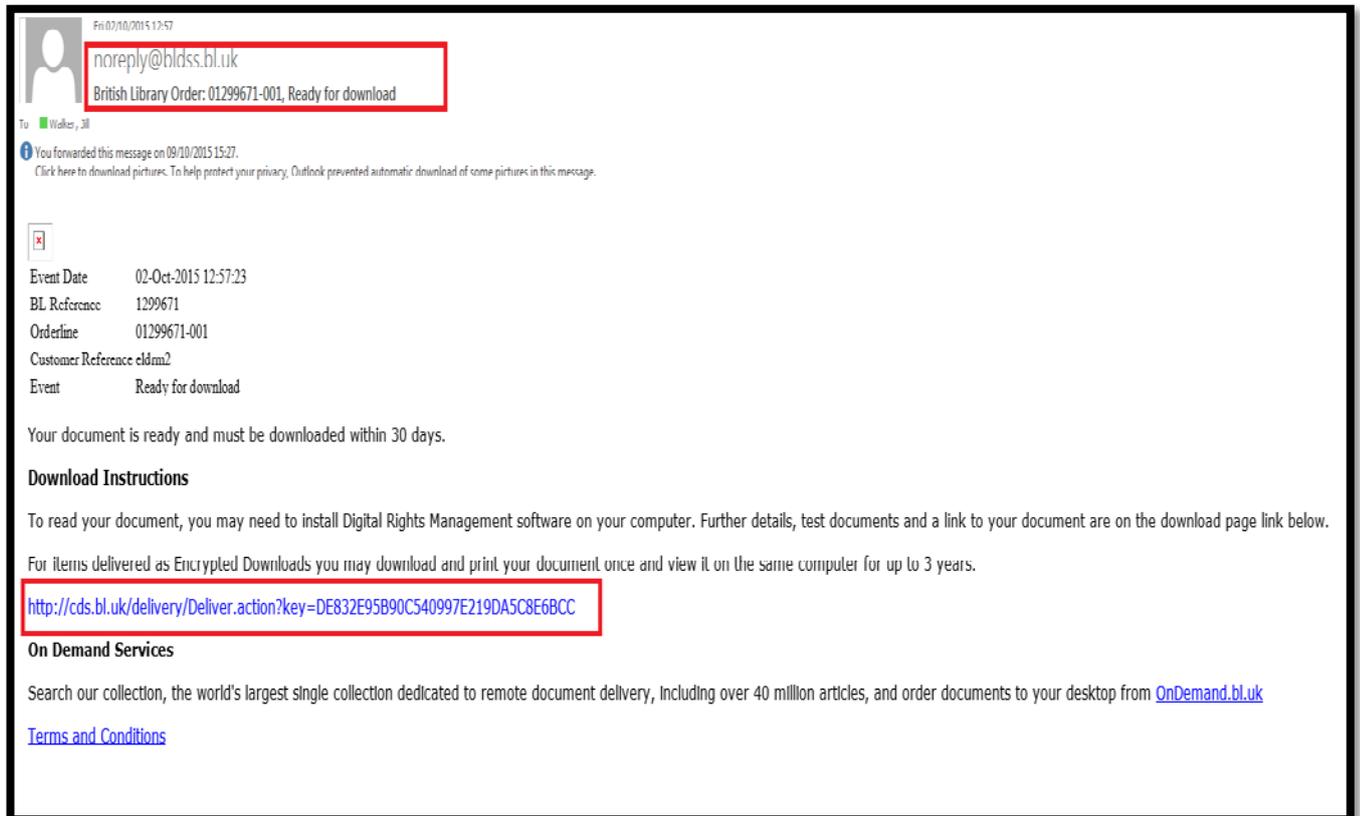
Customer Services
 The British Library
 Boston Spa
 Wetherby
 West Yorkshire
 LS23 7BQ
 United Kingdom

**NB At this point you may need to wait for 10-15 for your registration to go through. For this reason, we would advise you to register ahead of receiving your first document if possible.*

At the end of the registration process you will be taken to the BLDSS website. Please note that you do not access your document from there. Your first access will always be through the link provided in an email from the British Library

How to open a British Library On Demand LiveCycle Document

When the British Library supplies your electronic document they will send you an email which contains a link:



From: noreply@blss.bl.uk
Subject: British Library Order: 01299671-001, Ready for download

To: Walker, J

You forwarded this message on 09/10/2015 15:27.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Event Date: 02-Oct-2015 12:57:23
BL Reference: 1299671
Orderline: 01299671-001
Customer Reference: eldm2
Event: Ready for download

Your document is ready and must be downloaded within 30 days.

Download Instructions

To read your document, you may need to install Digital Rights Management software on your computer. Further details, test documents and a link to your document are on the download page link below.

For items delivered as Encrypted Downloads you may download and print your document once and view it on the same computer for up to 3 years.

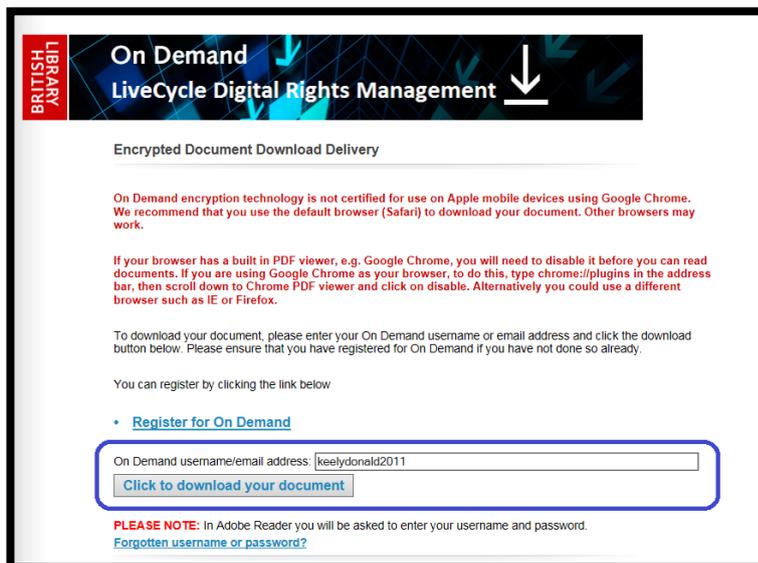
<http://cds.bl.uk/delivery/Deliver.action?key=DE832E95B90C540997E219DA5C8E6BCC>

On Demand Services

Search our collection, the world's largest single collection dedicated to remote document delivery, including over 40 million articles, and order documents to your desktop from OnDemand.bl.uk

[Terms and Conditions](#)

Click on the link in the email and then enter the username you created when you first registered (If you have forgotten this then use this link <https://register.bl.uk/RegOnline.aspx?serviceld=3>)



BRITISH LIBRARY On Demand LiveCycle Digital Rights Management

Encrypted Document Download Delivery

On Demand encryption technology is not certified for use on Apple mobile devices using Google Chrome. We recommend that you use the default browser (Safari) to download your document. Other browsers may work.

If your browser has a built in PDF viewer, e.g. Google Chrome, you will need to disable it before you can read documents. If you are using Google Chrome as your browser, to do this, type chrome://plugins in the address bar, then scroll down to Chrome PDF viewer and click on disable. Alternatively you could use a different browser such as IE or Firefox.

To download your document, please enter your On Demand username or email address and click the download button below. Please ensure that you have registered for On Demand if you have not done so already.

You can register by clicking the link below

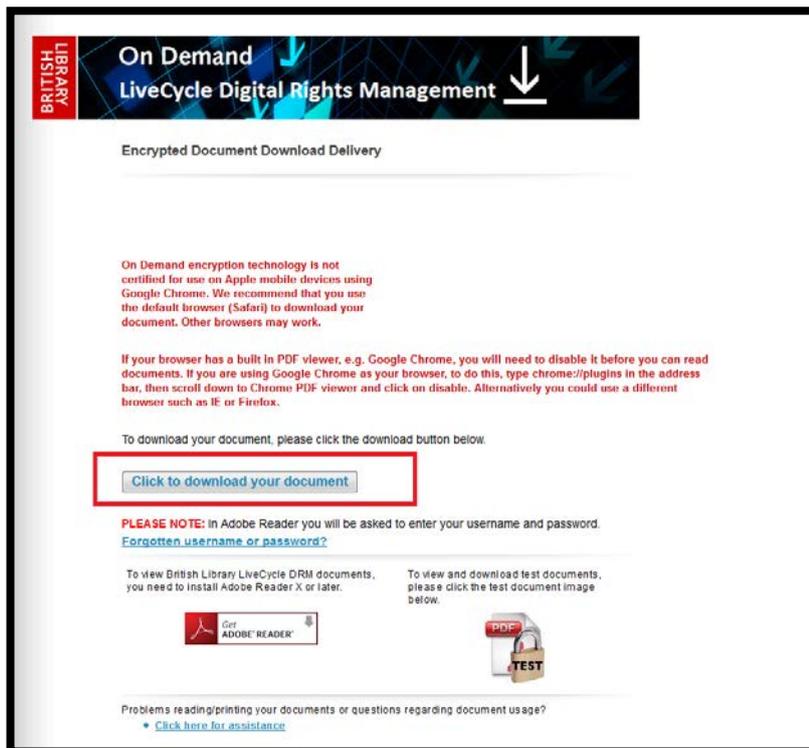
- [Register for On Demand](#)

On Demand username/email address:

[Click to download your document](#)

PLEASE NOTE: In Adobe Reader you will be asked to enter your username and password.
[Forgotten username or password?](#)

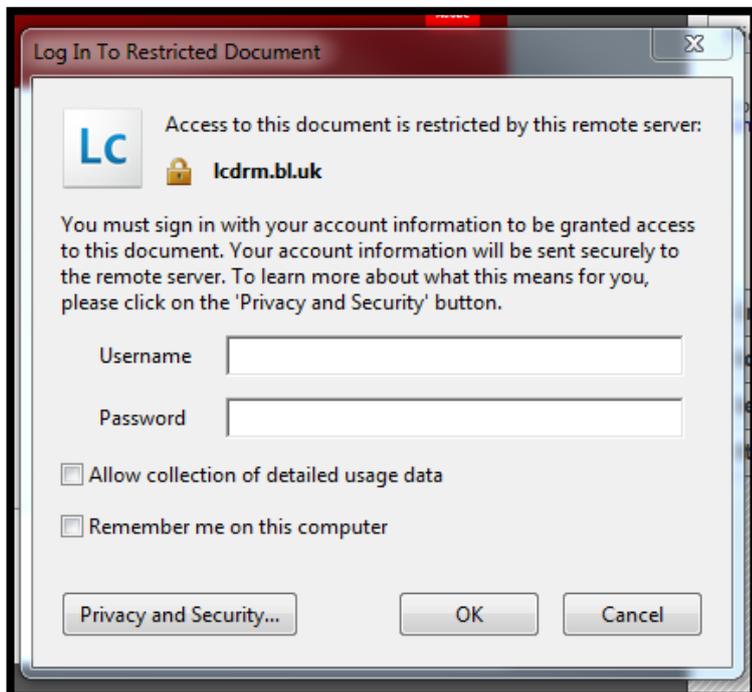
You should then see the following page:



Please note the advice about using different browsers and having adobe reader installed. (If you are using a mobile device such as an iPad or android tablet you will need to download the abode reader app before you can view the document.)

Click on the download link.

You should then see the following sign in box:



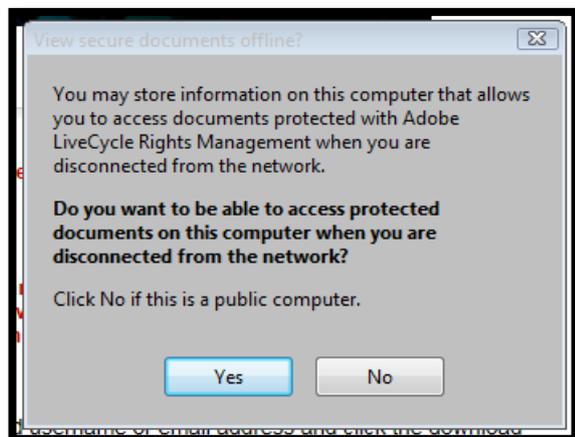
Enter the username and password created when you first registered for the service. (If you have forgotten these then use this link <https://register.bl.uk/RegOnline.aspx?serviceId=3>)

Once you log in for the first time the document then becomes locked to your account only and cannot be accessed by anybody else.

If you wish to be remembered on the pc you are using then tick the remember me box (if using a public access pc or mobile device your details will be forgotten once you have logged out of the machine) this will then save you having to log in every time you wish to access the document on that device or pc.

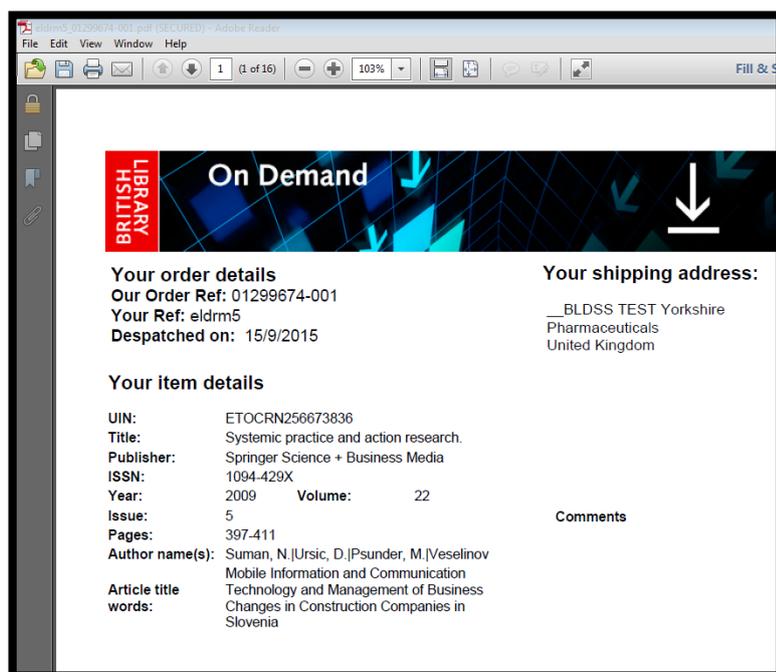
Click on OK

You will then see a further dialogue box:



Again if using a public access pc we recommend choosing 'No' however your details will be forgotten once you have logged off the machine even if you choose 'yes'. If using a private pc the 'Yes' option allows you to open saved documents 'offline' without internet access (this option isn't available for mobile devices).

Once you have click either yes or no you should then see the full document.



If you wish to print a hard copy of the document you can do so only **once** and we recommend you do this as soon as possible after opening the document, however you will be able to access the document for up to 3 years on any pc or device as long as it is saved, has abode reader installed and you log in with your username and password. (If accessing on a public on campus pc save to OneDrive as it will not save to the local C drive).

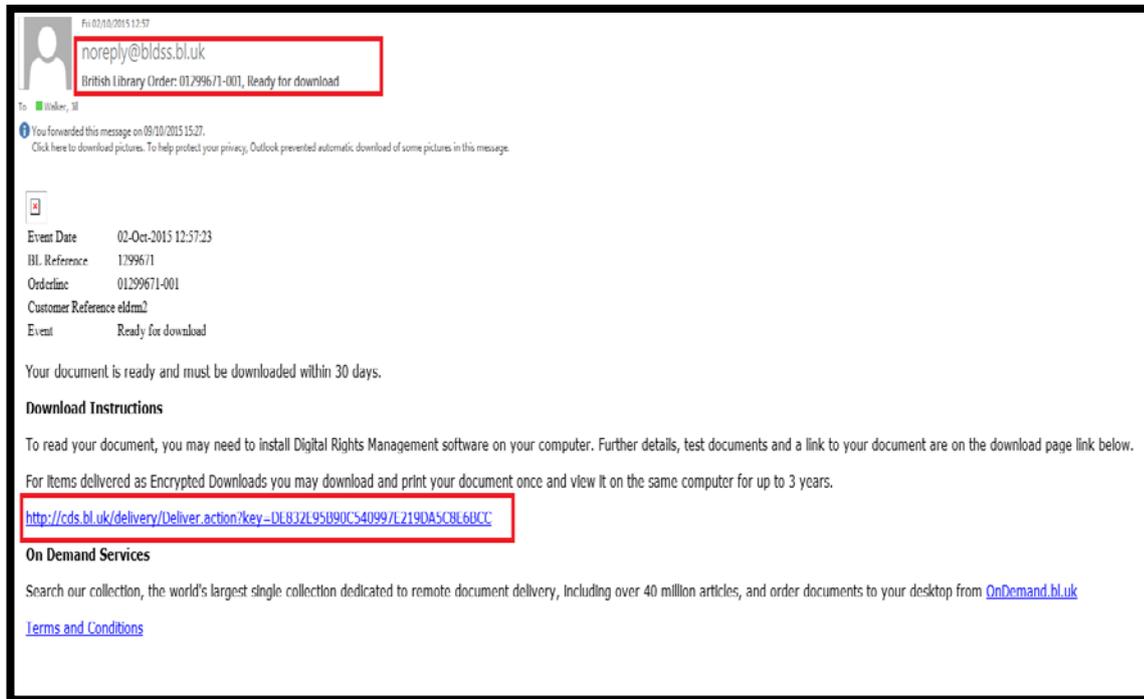
The document may be saved to a pen drive or forwarded to yourself at another email address however you will need to log in again with your username and password to re-access it and you will not be able to forward it to another person once you have locked it to your account details.

If you do not save the document then you will no longer be able to access it after 30 days have elapsed.

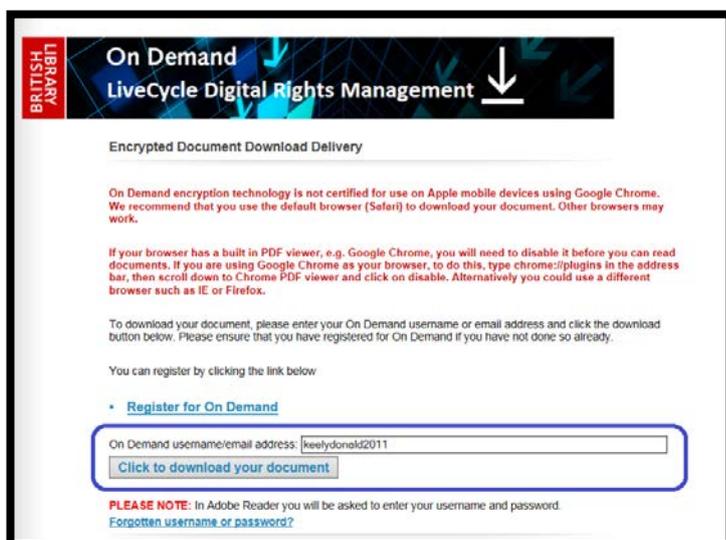
Accessing a British Library On Demand document via an iPad

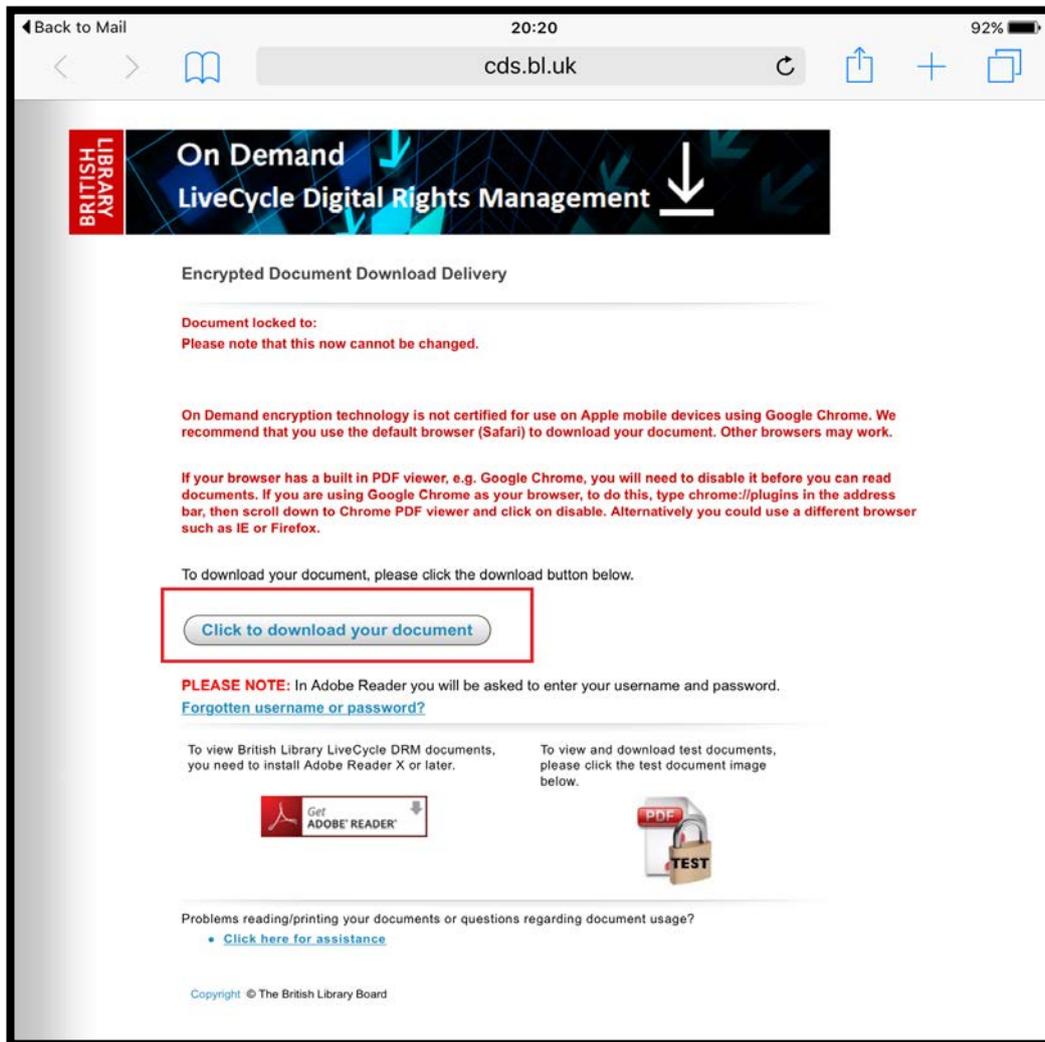
You can now view the documents on a mobile device however to access you will first need to download the Abode Acrobat reader app from the iTunes app store (this is free).

When the British Library supplies your electronic document they will send you an email which contains a link:



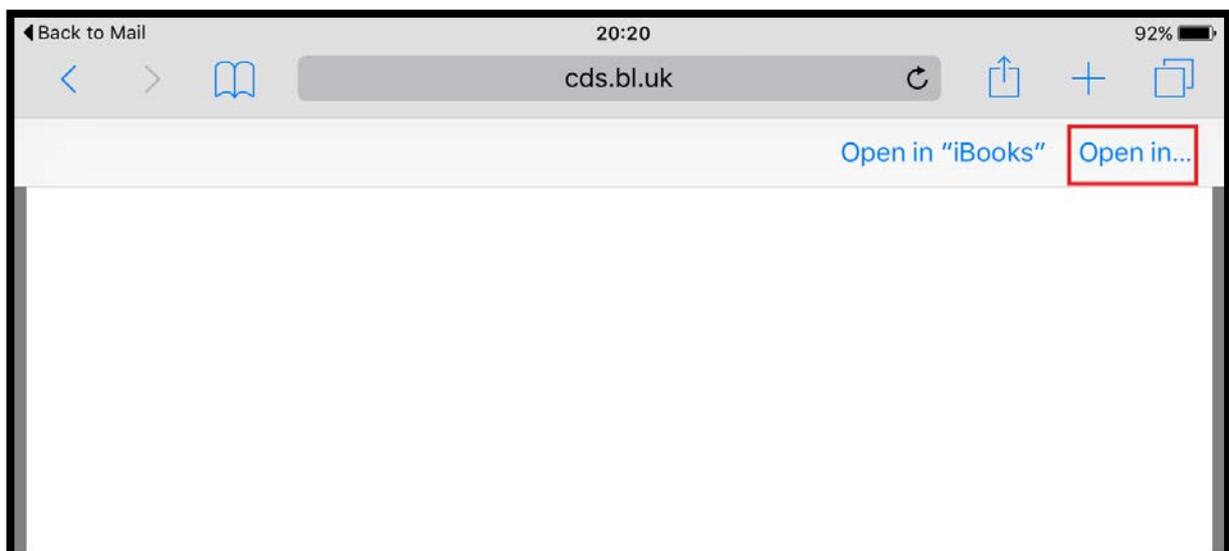
Click on the link in the email and then enter the username you created when you first registered (if you have forgotten this then use this link <https://register.bl.uk/RegOnline.aspx?serviceId=3>)



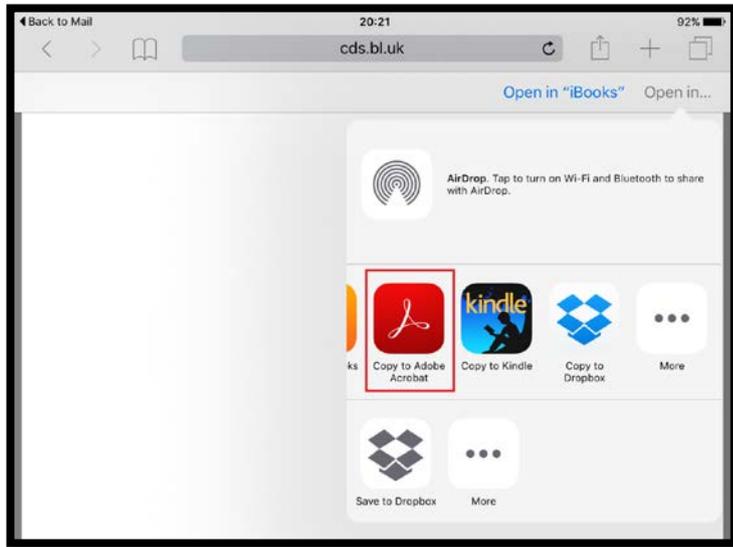


(If you have already viewed it before it will include the note about being locked to your username at the top of the screen.)

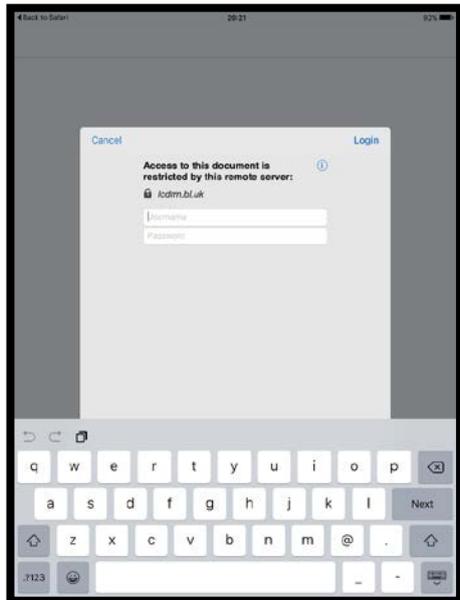
If you tap on the download document button it will then go to the following blank screen



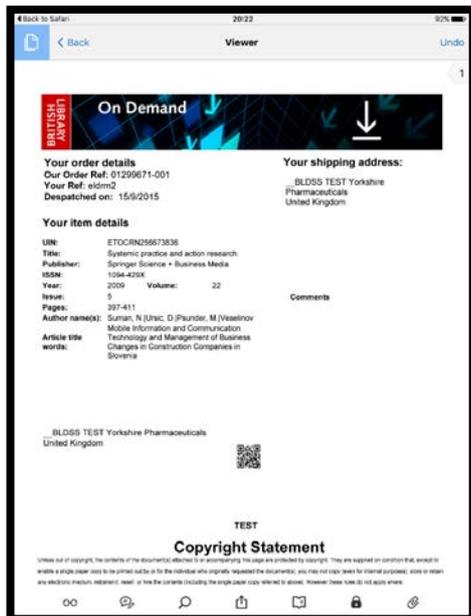
Next tap on the Open in... option, it will then give you the option to choose Adobe Acrobat (it may say 'copy to' abode rather than 'open with' but you still need to choose this option).



You should then see the sign in box and will need to enter your British Library username and password



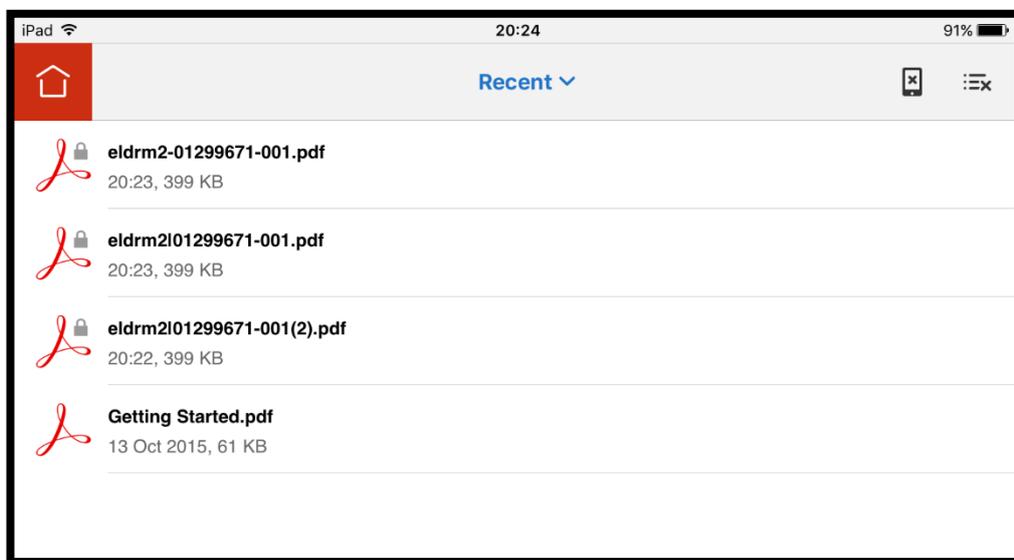
It should then open the full document



If you have already opened it on the iPad once in reader and want to go back to it again without using your email link then all you need to do is to select the Abode Acrobat app from your home screen (or folder if you have placed it in one)



Then once opened it should show in recent files on the home page or if you click on my documents it should list any downloaded here.



If you click on the link for the document you want to view then it will again bring up the sign in box and once you enter your British Library username and password it will load up again.

If you wish to view for up to 3 years we recommend that you save the document somewhere, such as a dropbox account, otherwise access will stop 30 days from downloading it.