Nottingham Law Journal – Ethics Statement

For the attention of authors submitting articles, case-notes, opinion pieces and book reviews to the Nottingham Law Journal.

Before making your submission please read this document carefully to ensure that your submission complies with our ethics and malpractice statement.

On submission of material for inclusion in the Nottingham Law Journal, authors guarantee the following:

- The work submitted has not been submitted for consideration by any other Journal and is not currently under review
- The work submitted is original and fully referenced in the NLJ house-style
- Detailed and accurate contact details are provided for all authors and co-authors
- The work submitted is in English (UK) and uses non-sexist, non-racist language at all times.
- The work submitted includes a word count exclusive of footnotes (top right-hand corner)
- Any conflict of interest and/or source of funding for the work submitted is disclosed in the text or in a footnote to the work submitted
- The work submitted does not contain material that is unethical, defamatory, misleading, obscene or in contempt of court
- If any third party material is included, written permission for re-use has been obtained from the relevant copyright holders. Please contact the editor of the Journal if there are any issues of concern regarding third party material
- They will sign a copyright assignment form on acceptance of their work, which will constitute a declaration that the author is empowered to assign copyright to the publisher
- On receipt of first proofs, they will check their work carefully, responding to queries in a timely manner (within two weeks)
- They will remain in good communication with the editor
- They will co-operate fully with the editorial team in the publication of errata and/or with the retraction of work found to be unethical, defamatory, misleading or damaging

Editorial obligations

- The editor will determine whether to send an article for peer review, having regard to the Journal's objective of publishing articles of contemporary legal significance that are academically robust and clearly articulated

- Where it is determined that an article should not be sent for peer review, the author will normally be contacted within two weeks of submission (reasons will be provided on request)
- Case-notes and book reviews will not be sent for peer review but will be reviewed by the Associate editor, Janice Denoncourt
- The peer review is a double blind review
- The reviewer guarantees to provide an honest, impartial and thorough review of the submission in a timely manner
- The editor aims to have completed the peer review within 8 weeks of submission
- The final decision on whether to publish or to require amendments is the decision of the editor following completion of the review process
- The editor will remain in good communication with the author(s) throughout the consideration process. In the case of delays in the review process, this will be communicated to the author(s)
- Where there is doubt concerning the authenticity of the work submitted, the editor reserves the right to use plagiarism detection software. In the unlikely event that costs arise from the detection of plagiarism the editor may pass these costs on to the author.
- The editor will send first proofs to all article authors for final checking. The proofs of other submissions will be checked by the associate editor, Janice Denoncourt.

For any further information please contact the editor, Dr Helen O'Nions. By e.mail:

Helen.O'Nions@ntu.ac.uk or by telephone: 0115 8486141.